

Sample Budget Plan

	Month 1			Month 2			Month 3		
Income Sources	Budget	Actual	Over/ Under	Budget	Actual	Over/ Under	Budget	Actual	Over/ Under
Allowance									
Gifts									
Wages									
Other									
Income Totals									
Expenses									
Savings-pay yourself 1st									
Donations/Charity									
Food/Meals out									
Clothing									
Entertainment/Movies									
CDs/DVDs, etc.									
Recreation									
Sports/Hobbies									
Travel									
Books/Magazines									
Gifts									
Other:									
Expense Totals									
Income - Expenses									

Note The Budget Expense Total each month should equal the Budget Income Total. After each Month is completed, review the Over/Under amounts and adjust the budget for the following month

Date	Description of Daily Income or Expense	Category	Income	Expense	Balance
Week 1			Opening Balance		

Week 2					

Week 3					

Week 4					

Date	Description of Daily Income or Expense	Category	Income	Expense	Balance
<u>Week 5</u>			Week 4 Ending Balance		
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<u>Week 6</u>					

<u>Week 7</u>					

<u>Week 8</u>					

Date	Description of Daily Income or Expense	Category	Income	Expense	Balance
<u>Week 9</u>			Week 8 Ending Balance		

Week 10

Week 11

Week 12

Personal Management

Scout's Name: _____

Date

Description of Daily Income or Expense

Category

Income

Expense

Balance

Week 13

Week12 Ending Balance

	.				

Time Management Worksheet

Planned Schedule

Scheduled Time

Day 1

Day 2

Day 3

Day 4

Day 5

Day 6

Day 7

Set Activities

To Do” Tasks

Actual Results

Example Budget Plan

	Month 1			Month 2			Month 3		
Income Sources	Budget	Actual	Over/ Under	Budget	Actual	Over/ Under	Budget	Actual	Over/ Under
Allowance	20.00	20.00		20.00					
Gifts	16.00	18.00	2.00						
Wages	80.00	60.00	-20.00	80.00					
Other	10.00	12.50	2.50	12.00					
Income Totals	126.00	110.50	-15.50	112.00					
Expenses									
Savings-pay yourself 1st	25.00	25.00		42.00					
Donations/Charity	15.00	12.00	-3.00	10.00					
Food/Meals out	20.00	28.75	8.75	25.00					
Clothing	30.00		-30.00						
Entertainment/Movies	16.00	25.15	9.15	10.00					
CDs/DVDs, etc.									
Recreation									
Sports/Hobbies	10.00	12.25	2.25	15.00					
Travel									
Books/Magazines									
Gifts		5.00	5.00						
Other:	10.00		-10.00	10.00					
Expense Totals	126.00	108.15	-17.85	112.00					
Income - Expenses	0	2.35	2.35	0.					

Note The Budget Expense Total each month should equal the Budget Income Total. After each Month is completed, review the Over/Under amounts and adjust the budget for the following month

Example of tracking actual income, expenses, and savings

Date	Description of Daily Income or Expense	Category	Income	Expense	Balance
<u>Week 1</u>				Opening Balance	15.00
6/20/2020	Movie with friends	Entertainment		8.50	6.50
6/22/2020	Lunch at school	Food		4.25	2.25
6/24/2020	3 hours working at restaurant last week	Job	18.00		20.25
6/25/2020	Money from mom	Allowance	5.00		25.25

Week 2

6/29/2020	Lunch at school	Food		4.25	21.00

Example of Time Management Exercise

Set Activities	Scheduled Time	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
School	8am - 3pm		X	X	X	X	X	
Basketball	3pm - 5pm		X	X	X	X	X	
Scouts	7pm - 8:30pm			X				
Church	9am - 10am	X						

To Do” Tasks

Homework	6pm - 8pm		x		x			
Homework	5:30 - 6:30 pm			x		x		
Home chores	10am - Noon							x
Personal Mgmt MB	9pm - 9:30pm	x	x	x	x	x	x	
Work at Corkys	6pm - 9pm						x	
Science Project	7pm - 8pm		x		x			
Movie with friends	2pm - 4pm	x						

Actual Results	Total Time	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
Homework	4 hrs		2 hrs	1 hr	1 hr			
Home chores	3 hrs						3 hrs	
Personal Mgmt MB	2 hrs	30 min		15 min	15 min	20 min		15 min
Work at Corkys	3.5 hrs					3.5 hrs		
Science Project	1 hr				1 hr			
Movie with friends	5 hrs	5 hrs						